

# 1.Academic Writing

**Subject Name:** English SEC FYUGP

**Course Name:** ACADEMIC WRITING

**EXISTING BASE SYLLABUS:** NIL

**Objectives:** This course is designed to -

- Ease the students into the domain of writing that measures up to academic standards.
- Introduce the central ideas and forms of academic writing, and guide the students through them in an orderly way.
- Facilitate and encourage methodical thinking and analyzing. Such processes would then enable the students to work on and improve the quality of their writing.

**COURSE LEVEL:** 100-199 (FOUNDATION AND INTRODUCTORY) **COURSE**

**OUTCOMES (GRADUATE ATTRIBUTES):**

Upon the end of this course, students should be able to:

- Understand the features of professional and academic writing.
- Enhance vocabulary, communicative and writing skills.
- Write grammatically cohesive and articulate sentences in their own words. • Engage in critical thinking and brainstorming ideas.
- Form cogent arguments and compose analytical drafts.
- Review their essays to maintain academic integrity and avoid plagiarism.

**TOTAL CREDITS:** 3

**COURSE CONTENT:**

**UNIT I: Introduction to the Writing Process**

- Basics and Conventions of Academic Writing
- Reading and Developing Ideas
- Understanding Paragraph Formats
- Annotating
- Note-making

**UNIT II: Organizing Paragraphs and Research Work**

- Summarizing
- Paraphrasing

- Outlining Essays
- Planning and Structuring Arguments
- Introductions and Conclusions

**UNIT III: Critical Analysis and Finalizing Drafts**

- Citing quotations and Referencing
- Checking for Plagiarism
- Revision and Re-writing
- Final Editing
- Proofreading

**REFERENCE BOOKS & MATERIALS:**

Bailey, Stephen. *Academic Writing: A Practical Guide for Students*. RoutledgeFalmer, 2004. Booth, Wayne C., et al. *The Craft of Research*. The University of Chicago Press, 2016. Day, Trevor. *Success in Academic Writing*. Palgrave Macmillan, 2013.

Sivia, Paul J. *How to Write a Lot: A Practical Guide to Productive Academic Writing*. American Psychological Association, 2007.

Zemach, Dorothy E., and Lisa A. Rumisek. *Academic Writing: From Paragraph to Essay*. Macmillan, 2005

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